



40th ANNUAL WARD WORLD CHAMPIONSHIP
WILDFOWL CARVING COMPETITION & ART FESTIVAL
Roland E. Powell Convention Center, Ocean City, MD
April 23rd, 24th & 25th, 2010

NAME OF BUSINESS _____

PHONE _____ FAX _____

NAME OF APPLICANT _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

EMAIL _____ WEBSITE _____

Check if address is NEW

Please check one: Dealer or Artist?

Describe what you plan to display & sell: _____

Booth Spaces

Please check which hall: Hall AB _____ Hall C _____

____ # of Corner booth _____ x \$335.00 = \$ _____

____ # of Regular booth _____ x \$310.00 = \$ _____

____ # of Outside booth _____ x \$250.00 = \$ _____

(1 booth = 4 parking spaces – sale of wood only)

Subtotal: \$ _____

I would like to become a Ward Foundation member, add: \$ _____

Payments by credit card, please add 4%: handling fee: \$ _____

TOTAL AMOUNT DUE: \$ _____

AMOUNT PAID: \$ _____

Make Checks payable to: THE WARD FOUNDATION
or charge to my account: (please circle one)

Discover, MasterCard, VISA#

_____ Exp. _____

(Signature required for credit card charge)

ALL BOOTHS WILL BE ASSIGNED ON A FIRST COME, FIRST SERVE BASIS. PLEASE RESERVE YOUR SPACE EARLY. A \$100 DEPOSIT PER VENDOR IS REQUIRED TO RESERVE YOUR SPACE. PAYMENT IN FULL MUST BE RECEIVED BY FEBRUARY 28, 2010. PAYMENT AFTER FEBRUARY 28 MUST BE APPROVED BY HELEN ROGAN, SHOW COORDINATOR.

Badges

FIRST AND LAST NAME REQUIRED ON BADGES.

Please print clearly. Two badges for each booth rental ONLY.

First booth badge information:

1. _____

2. _____

Second booth badge information:

3. _____

4. _____

*MD Tax ID # _____

NOTES: *First two badges for those directly working your booth are free. *Each exhibitor showing must rent at least one booth. *Promoter will return check promptly if show is full or if description does not meet show criteria. *Refunds will be made according to the schedule below if an exhibitor withdraws from the show. *If exhibitor displays items not described in the application and does not meet show criteria, items must be removed at the request of the promoter. No refund will be made for not following the criteria standards. *Exhibitors are responsible for collecting MD State Tax, and must have an ABC charged Fire extinguisher. *Prices are in U.S. Dollars. *Management reserves the right to cancel the show and return fees. If you find that you are unable to participate in the show, you will get a full refund by notifying Helen Rogan in writing three months prior to the show. Notification, in writing, received two months prior to the show will receive a 50% refund. After two months prior to the show, fees are non-refundable. NO EXCEPTIONS WILL BE MADE.

40th ANNUAL WARD WORLD CHAMPIONSHIP WILDFOWL CARVING COMPETITION & ART FESTIVAL

Page 2 of 2

Vendor Hours:

Vendor set-up is scheduled for: Thursday, April 22nd, 9 AM - 8 PM and Friday, April 23rd, from 7:30 AM - 9:30 AM. During the show, vendors will be allowed to access their booth 1 hour prior to show opening.

Show hours are:
Friday, April 23rd, 10 AM – 5 PM,
Saturday, April 24th, 9 AM – 5 PM and
Sunday April 25th, 10 AM - 4 PM

Since carvers and C Hall exhibitors are allowed in AB Hall on Sunday at 8 AM before the show opens to take pictures, AB Hall exhibitors may open their booths at 8 AM. Security will be provided throughout the entire weekend including all hours which the show is not open to the public.

AB & C Hall Info: All booths include back and side drapes. Booths in competition hall AB measure 10' x 10' and booths in Hall C measure 8' x 12'. One 110 volt/500 watt electrical outlet is included. **Each booth includes 1 undraped 6' L x 30"W table and 2 chairs if needed. If you require more than one table per booth, you must either bring your own or rent them from the Convention Center.** You must provide your own draping for tables or for an additional cost, you may contract separately with the Convention Center for draping, additional electricity, shipping, and other services. **Please note that there is an additional 50% fee if requests are made within 72 hours of the show.** *The convention center is solely responsible for their fees and policies. They are subject to change at the discretion of the convention center.*

Outside Vendors: One booth equals 4 parking spaces and spaces are for wood supply vendors only. If you need more space than this, you will be required to rent an additional booth. In case of rain and if inside booths are available, outside vendors will be given the option to rent a booth in Hall C for an additional \$150.

Vendor Info:

Exhibitor packets can be picked up in the lower level lobby at the Volunteer booth upon arrival at the Convention Center. It will contain your name badges for the weekend, layouts for AB and C halls, parking lot vendors and any other information needed for the weekend. ***MD Tax Number:** If you do not have a permanent State of Maryland Sales Tax number, **we will notify the State of Maryland to issue you a temporary permit**, after which they will contact you with your number.

The exhibitor agrees to make no claim against the **Roland E. Powell Convention Center** nor its members, nor agents, nor employees, nor against **The Ward World Championship Wildfowl Competition** nor **The Ward Foundation, Salisbury University**, nor against any sponsor or participant in this exposition for loss, theft, damage or destruction of goods, nor for any injury to himself or employee while in the exposition quarters, nor for any damage of any nature of character whatsoever, including damage to his business by reason of the failure to provide space for the exhibit, or the removal of the exhibit, nor any action of any nature of **The Ward Foundation** or its members, employees, or agents, nor the failure to hold the exposition as scheduled.

Signature indicates that you will keep your exhibit fully operational and **will not tear down or pack merchandise, remove merchandise or equipment until closing at 4 PM on Sunday.** You further agree to abide by all the rules and regulations of the show and the Roland E. Powell Convention Center.

X

Signature Required

Date _____

Return Exhibitor Agreement form to:

Sara Jones
The Ward Museum of Wildfowl Art
909 S. Schumaker Dr.
Salisbury, MD 21804-8722
Web: www.wardmuseum.org
E-mail: sdjones@salisbury.edu
Fax: 410-742-3107
410-742-4988 ext. 114

